

**UTSCA
COACH INFORMATION FORM**

Name: _____ Club: _____

Address: _____

Phone: Office _____ Home _____ Cell _____

E-mail address: _____

Please select one of the following:

1.) UT Student: _____ **UT EID:** _____

UT Faculty/Staff: _____ **UT EID:** _____

2.) Non-UT Student or Faculty/Staff: _____

Coach Bio (including history with sport or activity):

Qualifications (list certifications held, if any):

My goals and expectations of coaching this club are:

Coach's Role and Responsibilities

Although coaches/instructors are not employees of the University, they will be expected to adhere to the University's policy regarding sexual harassment as follows:

"It is the policy of The University of Texas at Austin to maintain an educational environment free from sexual harassment and intimidation. Sexual harassment is expressly prohibited and offenders are subject to disciplinary action. In other words, all students at The University of Texas at Austin are entitled to study and work free from threat of sexual intimidation and discrimination from faculty and other University employees."

- excerpt taken from The University of Texas brochure "*Sexual Harassment of Students*"

Additionally, coaches/instructors **MUST** understand their role within their club and agree to the following responsibilities:

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1. Each coach must complete the UTSCA membership information packet and submit a copy of their current medical insurance card.
2. It is recommended that all coaches purchase their own personal medical/liability insurance.
3. The coach must be aware of and follow **all** University and divisional procedures relative to the Sport Club program.
4. The coach should restrict his/her contributions to coaching and should **refrain from activities involved in the Club's management**. A Sport Club is first and foremost a student organization and, as such, **the student representative (not the coach) must serve as the liaison between the Club and the Sport Club Staff**. The philosophy and key to the success of the Sport Club program has been the continued emphasis placed on student leadership and participation.
5. Upon completion of the UTSCA membership information packet, the coach will be issued a membership card that, along with proper photo ID, allows the coach access to RecSports facilities. **The card DOES NOT make the coach eligible for any other RecSports programs. Further questions regarding the Facility ID card should be directed to the Sport Club Coordinator.**
6. If a UT Student or Faculty/Staff, the coach's current UTID will allow them to gain access to facilities. If a non-UT Student or Faculty/Staff you **MUST** come into the membership office (GRE 2.204) to receive a RecSports ID.
7. **Student members MUST handle all club business matters** (hosting tournaments, submitting forms, equipment requests) **with the coach serving in an advisory capacity. Club activities and events should be a team effort and not left solely to the coach or student representative.**
8. Participation in the Sport Club Program is completely voluntary, therefore monetary rewards or scholarships shall not be promised or given to any player or prospective player.
9. Coaches must help ensure good sportsmanship at all times. **Individuals must always conduct themselves in a manner that does not detract from the reputation of the University. This includes behavior in game situations, contact with other teams and interaction with event staff. When involved in off-campus events or when traveling, be aware that you are still representing the University.**
10. Coaches should refrain from making appointments with the Director of Recreational Sports, Men's and Women's Athletic Directors, or any other person to discuss Club business without informing a member of the Sport Club Staff.
11. **The Sport Club Staff has the right and obligation to protect the Club, and if, in the staff's opinion, the coach is not working in the best interests of the Club, the coach will be relieved of his/her coaching duties.**
12. Coaches must be recommended by Club members and must submit a new information form each academic year in order to coach. **Continuation of coaching status is not automatic.**

I understand that, if approved, I will be coaching on a volunteer basis. Any compensation agreement for coach/instructor services is strictly between the club and the coach/instructor. I have read and understand the "Coach's Role and Responsibilities" as outlined above and agree to abide by the rules as listed. I understand that any infraction of the policies and procedures of the University or the Division of Recreational Sports subjects me to dismissal as coach of the club. I also understand that the Division of Recreational Sports does not carry liability insurance or insurance for travel or accidental injury. I will not hold the division or the staff liable for any injury.

Signature: _____

Date: _____

Recommended By: _____

(Student Representative's Signature)