

Requests for Slides on RecSports' RSTVs

The Division of Recreational Sports maintains 8 digital screens, located in Gregory Gym (5) and the Recreational Sports Center (3).

Registered Student Organizations and Departments providing events, activities or services for students are eligible to request their digital slides be displayed on the RSTV system.

This service is provided without charge and without guarantee. To submit a request, please send an e-mail to info@utrecsports.org with the following information:

1. Name of Department or Registered Student Organization
 2. Name of Authorized Representative
 3. EID of Authorized Representative
 4. Email of Authorized Representative
 5. Include a short (no more than 3-4 sentences) description of your program.
 6. Week Requested Dates should be in MM/DD/YY format and must be a Monday through the following Sunday.
 7. 1st Choice: (dates) from: _____ to _____
 8. 2nd Choice: (dates) from: _____ to _____
 9. Attach your digital slide to the e-mail.
- The slide should be sized to 1920x1080 pixels or 16:9 wide format ratio and saved as a RGB jpeg file. This is a horizontal 150 dpi or higher format jpeg. The slide should include the name of the sponsoring organization and, as appropriate, date, place, time, name of event, and organization Web site, phone number or e-mail.
 - Each slide in our show will display for 5-7 seconds with a 1-2 second transition between slides. We recommend that the text be kept to a minimum and reasonably large. Rather than list a lot of details, provide a URL web site address, phone number or e-mail address in which to obtain more information.
 - The graphic and all of the information regarding the request must be final at the time of the submission. Requests should be submitted at least 2 weeks prior to the start of your first choice week.
 - Screen space may be requested for a ONE-WEEK PERIOD only.
 - RecSports is not responsible for technical difficulties in the event the system goes off-line.
 - You will receive a confirmation of receipt from info@utrecsports.org within 48 hours. If you do not receive this, please contact the RecSports at 471-3116.

Questions should be sent to info@utrecsports.org.